

## Media Release

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6 March 2013

### Update your contact details to receive registration renewal reminders

Over 340,000 nurses and midwives across Australia are due to renew their general or non-practising registration with the Nursing and Midwifery Board of Australia (National Board) by 31 May 2013.

Under the National Law<sup>1</sup>, all registered nurses and midwives are responsible for renewing their registration on time each year.

On behalf of the National Board, the Australian Health Practitioner Regulation Agency (AHPRA) will contact nurses and midwives individually about their registration renewal. The quickest and easiest way to renew your registration is online.

More than 99.5 per cent of nurses and midwives have provided AHPRA with an email address. However, over six per cent of emails bounce back undelivered.

The National Board urges all nurses and midwives to ensure contact details, including your email address and mobile phone number, are current. Also make sure that the name you use to register with is your legal name. You should also check to make sure that emails from AHPRA.gov.au do not go to your SPAM mailbox, otherwise important renewal reminders may be lost.

Nurses and midwives can check their registration details and expiry date on the [national register](#). The National Board also uses email addresses to send regular newsletters and important communication.

To update your contact details visit [www.ahpra.gov.au](http://www.ahpra.gov.au), go to the bottom of the home page and under *Services for Practitioners* click on *Update Contact Details*. Use your user ID and secure password, and follow the prompts.

If you do not have your user ID, complete an online enquiry form ([Australian Health Practitioner Regulation Agency - Make an Enquiry](#)) and select 'Online Access' as the category type.

Keep a look out for the AHPRA reminders to renew as confirmation that online renewal is open.

Make sure you renew on time because, under the National Law, there is no option for AHPRA or the National Board to renew your registration after it has lapsed, without you having to complete a new application for registration.

#### *For more information*

- Visit [www.nursingmidwiferyboard.gov.au](http://www.nursingmidwiferyboard.gov.au) under *Contact us* to lodge an online enquiry form
- For registration enquiries: 1300 419 495 (within Australia) +61 3 8708 9001 (overseas callers)
- For media enquiries: (03) 8708 9200

<sup>1</sup> The Health Practitioner Regulation National Law as in force in each state and territory ([the National Law](#)).